

HAWK ISLAND ESTATES

PROPERTY OWNERS ASSOCIATION, INC.

October 20, 2020

Subject: 2020 Hawk Island Estates Annual Meeting

Dear Hawk Island Property Owner,

The 2020 year has certainly been a difficult year with CoVid19 impacting our daily lives. Alternative means of meeting and communicating have changed dramatically. As a result, and out of a concern for the health and safety of all our property owners the Board of Directors has agreed to change the format for the 2020 Hawk Island Estates Annual Meeting. Therefore, the 2020 annual meeting will be held via mail/email.

Association by-laws require the meeting to be within 90 days and no less than 30 days of the end of the year. The board is required to provide not more than 30 and no less than 10 days advanced notice of the meeting. Historically, the meeting has been the first Saturday in November.

Your representation at the meeting is important and will be communicated, as stated above, by either mail or email. Dates with the timeline of your response will be outlined below.

Minutes of the prior annual meetings are available at our website or a copy can be mailed to you by contacting our board secretary, Terry McLane, at 515-481-4189 or tamclane@gmail.com. If you have any questions, please do not hesitate to contact any of the board members: Tom Otto, Mark Tinges, Cindy Howell, Terry McLane or Tom Eckdahl.

Agenda for the 2020 annual meeting:

- 1 Approval of annual assessment. The current financial projections indicate that expenses for 2020 will match closely those of 2019. In addition, there are no large expenditures projected for 2021, therefore the board is recommending that the assessment for 2021 remain the same at \$1,250.
- 2 There are two board member terms expiring this year, Tom Eckdahl and Cindy Howell. Both Tom and Cindy have agreed to be candidates for another term. The Board will also accept other nominations from the membership. Additional nominations must be communicated to board secretary, Terry McLane by 11/15/2020.
- 3 A ballot with the candidates names and any additional nominations will be mailed to

the property owners by 11/22/2020. The ballots will need to be returned by 12/8/2020 to the board secretary, Terry McLane. Only one ballot per property owner will be accepted.

4 No other new business will be conducted for this 2020 unique meeting.

To summarize:

- No change in annual assessments - \$1,250 for 2021
- Board member nominations due date 11/15/2020
- Board election ballots to be returned by 12/8/2020 (Watch you mail for the ballot!)
- Official date of the meeting will be recorded as 12/8/2020

Also attached you will find a form to be used to update our directory of property owners. If you are new owner or have changes to your information, please complete the form and send to Terry McLane, Secretary HIEPOA, 1518 Hawk Island Drive, Osage Beach, MO 65065 or via email to

tamclane@gmail.com

Very truly yours,

Tom

Tom Otto

President

HIEPOA

**Hawk Island Estates Property Owners Association,
Board of Directors**

HAWK ISLAND ESTATES
DIRECTORY LISTING

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: Home _____
Mobile _____
Work _____

Email Address _____

Emergency Contact Name _____

Emergency Contact Telephone _____